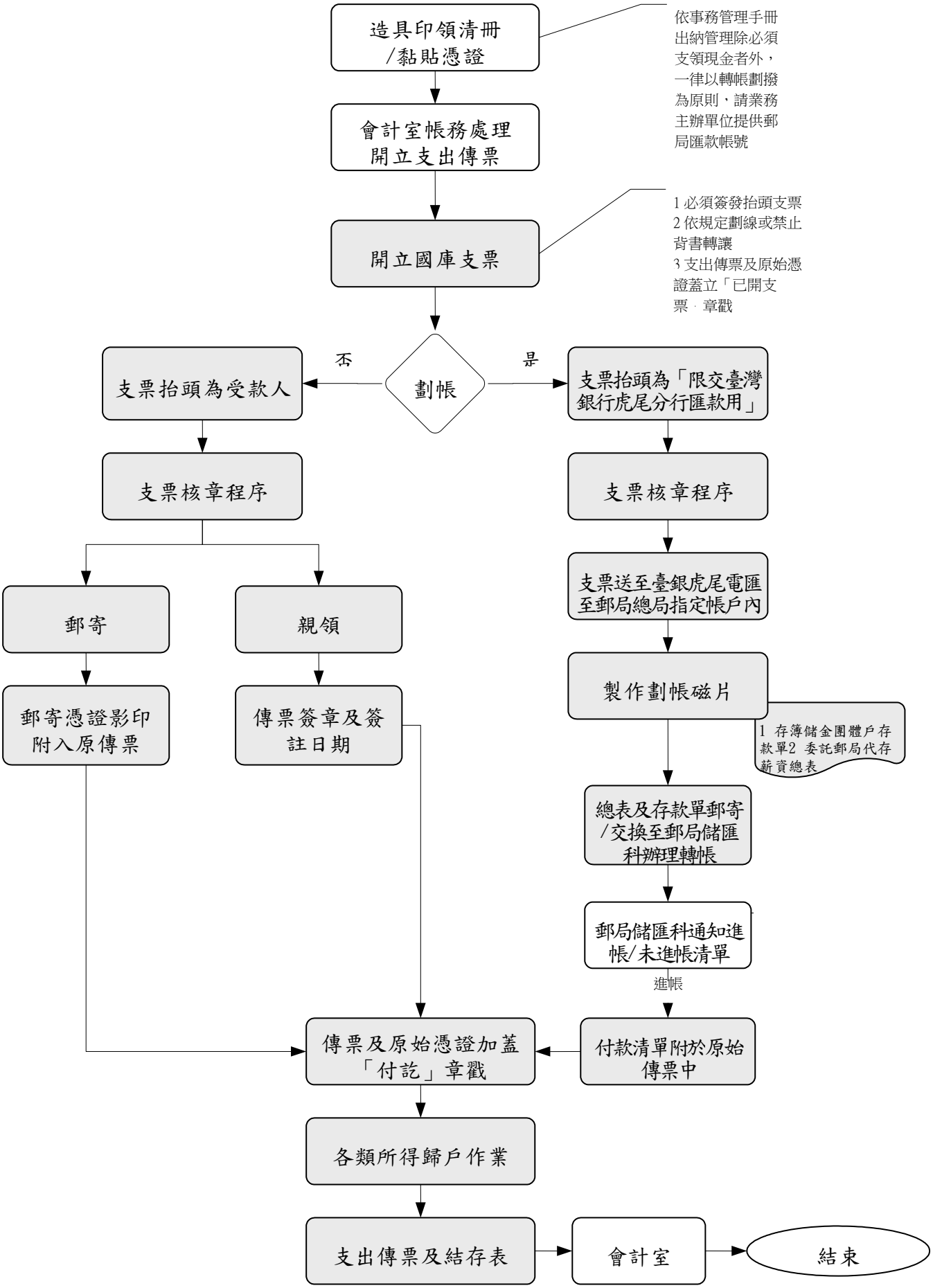國立虎尾科技大學請領各類所得付款流程